



MINUTES OF THE PARISH COUNCIL MEETING OF EAST STOKE PARISH
COUNCIL HELD ON THURSDAY 1st December 2016

PRESENT Cllr Rebecca Cady (Chairman)
 Cllr Neill Child (Vice-Chairman)
 Cllr Cherry Brooks (District Councillor)
 Cllr Julie Wright
 Cllr Tessa Wiltshire

APOLOGIES Cllr Christine Evans
 Cllr Barry Quinn
 Liz Maidment (Parish Clerk)

IN ATTENDANCE No members of the Public
 County Cllr Lovell
 Jacqui Hughes (Wool Parish Clerk)

1. **Public Participation Time.**
 No public were in attendance.
2. **Apologies**
 Apologies were accepted and approved for Cllr Evans, Cllr Quinn and the Parish Clerk
3. **Granting of Dispensation**
 No applications for a dispensation had been made
4. **Declarations of Interest**
 None.
5. **Minutes of the Parish Council meeting held on Thursday 3rd November 2016**
 It was resolved that the minutes of the Parish Council meeting held on the 3rd of November 2016 were approved as a true account. The minutes were then duly signed. Proposed by Cllr Brooks, seconded by Cllr Wright
6. **Matters arising from the minutes**
 Cllr Brooks advised there was no further information on Manor Farm, they may appeal the decision and Planning Officers are willing to work with them.
 Also noted regarding item 10 of the previous minutes, was another break-in within the Parish at the Rodgers property around the same time Holme Saw Mill was broken into)
7. **Planning Applications or Planning Information received.**
 TPO-469 – Tree Preservation Order, Binnegar Hall.
8. **Update on Previous Planning Applications or planning information**
 - a) **6/2016/057 - The Lodge**, Highwood, BH20 6AR. Demolish garage store, erect new garage. Extensions and alterations.
 This application has been approved.
 - b) **6/2016/0500 - Stockford Cottages (1)**, BH20 6AN. Site cabin for ancillary use in garden.
 This planning information does not require comments from the Parish Council.
 This application has been approved.

- c) **6/2016/0394** - Land between Stokeford Farm, East Stoke and Westminster Road, Wareham. Construct 33kV underground grid connection cable route.

This application has been approved.

9. Reports from County and District Councillors

a) County Cllr Lovell

- i) The Unitary Authority Consultation Results will be reviewed on December 8th 2016.
- ii) The County Councillor visited an incineration plant in Portsmouth as Purbeck has the potential to have a plant developed. He commented that the site was very clean and produced electricity.

b) District Councillor Brooks

- i) Cllr Brooks also visited the incineration plant in Portsmouth and found it to be very clean; she was very impressed about the process. 2% of waste went to landfill and the rest was burned in a clean process or recycled.
- ii) Cllr Brooks confirmed the Partial Review Advisory Group have suspended the Partial Review. They have gone back to revise the process and there is an option for an independent review.
- iii) The gridlock that happened on Dorset roads was discussed at the Weymouth Ironman meeting in November. A judge has found some of the road closures to be illegal. The outcome has still to be decided.
- iv) Cllr Brooks has reported pot holes in Church Lane, and if they can't be repaired quickly, Cllr Brooks will meet with the Highways Officer Stephen Mephram. County Councillor Lovell will also be investigating this on behalf of the Parish Council. Cllr Wiltshire also commented that when she reported the pot hole on the A352 it was repaired within 24 hours.
- v) Cllr Brooks had no further updates on Woodlands & Luckford Lake.
- vi) Rushton is under an enforcement order and Cllr Brooks is still waiting for feedback.

10. Police issues to report or update on issues reported

As there were no police present, the meeting continued.

11. Travellers Site at Woolbridge

No further updates. The regular travellers are still on-site.

12. River Frome Issues

No flood-warden present, but it was commented that the water-meadow has been flooding due to the sluice gates working correctly.

13. Autumn Newsletter

The Chairman reviewed the distribution list and notes were made on houses that are not on the list. In order to locate their location, the postcode needs to be reviewed

Action for the Clerk: Remove Woodlands and add the Annexe at Old Farmhouse, near Hethfelton.

14. Maintenance of beech hedge and cleaning of the War Memorial.

The reduction of beech hedge was discussed with the quote from T.Lee of £180 to reduce the hedge to 6ft. Cllr Brooks believes the original contract for the previous contractor states the hedge must be maintained to 6ft.

Action for the Clerk: Review the contractor's contract regarding the maintenance of hedge height.

Action for Cllr Quinn: Investigate the appropriate method required to clean the war memorial.

15. Village Hall

The Barrister has confirmed the information is not ready; due to this she will reduce the Parish Council's bill by 10%. Once the information is ready the public will be asked if they have an objection to the land being surrendered as green space and used as a village hall. If objections are made, the Barrister has the evidence ready to support the surrender. Also noted was the Charity Race Night on Saturday 3rd December.

16. Repairs to the Fyler Headstone

Cllr Quinn was not in attendance to provide an update.

Action for the Clerk: Add to the agenda for January 2017

17. Review Standing Orders and Financial Regulations.

It was agreed the documents needed to be amended further to reflect the Parish Council. Cllr Wright agreed to review the documents and send comments to the Clerk.

Action for the Clerk: Add to the agenda for January 2017

18. Hawkins Trust Delivery Saturday 17th December

It was agreed the hampers would be collected from the immediate neighbour of the Chairman and the Councillors would deliver to the properties on their Newsletter Distribution list with Cllr Wright taking on Highwood and Holme area in Cllr Brook's absence.

Action for the Clerk: Email the Vice-Chairman with the numbers required for cinema tickets and a template invoice. Create a distribution list for each Councillor. The Chairman will be creating the hampers.

19. Highways Issues

a) Cllr Wiltshire commented the pot hole on the A352 was fixed within 24 hours of it being reported.

b) RTA The Chairman read an email from Dorset County Council outlining the cost per week of £250 for a traffic survey to be carried out, with an additional £150 for additional areas. The Cllrs agreed to proceed with the traffic survey.

Action for the Clerk: Contact DCC to ask what the waiting time is for the traffic survey and the possibility of the Parish Council selecting a preferred week in order for the survey to demonstrate a true reflection of the traffic. Suggested times were near to Easter week.

c) It was reported that District Councillor Millar met with Tony Smale of the Friends of Wool Station to discuss a feasibility study for a footpath to Monkey World. As Cllr Millar was not in attendance, there was no further update.

Action for the Clerk: Add to the Agenda on January 2017.

d) No other issues.

20. Consultations for consideration or New Items for Discussion/Consideration

- a) Purbeck Town and Parish Volunteers of the Year Awards. Purbeck Town and Parish Volunteers of the Year Awards. Nominations must be received Wednesday 4 January 2017. All the nominated volunteers will be invited to a ceremony on Thursday 2 March
It was agreed Jenny Lobb, (4) Manor Farm Barns would be nominated by East Stoke Parish Council.
Action for the Clerk: Obtain Ms Lobb's correct address and contact PDC with the nomination.
- b) Binnegar Bridleways Update
The bridleway is still under construction.
Action for the Clerk: Email Cllr Quinn for an update on the availability of the path being extended.

21. **Correspondence Received**

- a) Extraordinary Chief Executives Circular. Budgeting guidance for non-essential highway maintenance works Working Together – Dorset Highways
- b) Funding opportunity for community hubs. Southern Dorset Local Action Group have various grants available to local organisations.
- c) Bite Sized Training 2nd December 2016 - "Demonstrating Good Governance. To take place at Wareham Library. The cost is £30 pp for voluntary and community groups and £40 pp for statutory groups
- d) Council team retain excellence award. Revenue and Benefits staff from West Dorset District Council, Weymouth & Portland Borough Council and Purbeck District Council have succeeded in retaining the Government's Customer Service Excellence Standard Award.
- e) PRAG Briefing Note and Other Useful Information. A briefing note following the Partial Review Advisory Group meeting held on 2 November 2016. There will be Town and Parish Council drop-in sessions which will take place on 20 and 22 March 2017 from 2pm until 8pm.
- f) CSR Public Consultation - save the Date. Consultation events will be held in Wimborne on 7th December between 2-4pm and Dorchester on 8th December between 10-12am.
- g) Poole Harbour Catchment Initiative Autumn/Winter newsletter.
- h) Social Media policy; model copy available on the DAPTC website. The model has been produced by NALC and an introductory guide to social and digital media for local councils is also available.
- i) Enewsletter: Surfacing - works to watch. No surfacing is scheduled for East Stoke.
- j) Proposed temporary closure of the A352 at Wool Level Crossing. It will be closed for 7 hours from 23:30hrs on Thursday 19th January.
- k) Magnox Stakeholder Engagement and Communications Survey 2016.
- l) Family Partnership Zone Meeting 30 November 2016 9:30 Harman's Cross Hall. This meeting is being run by the Wareham Children's Centre.

All correspondence sent via email and no matters arising.

22. **Finance**

a) Payments	Amount	Cheque No
Miss E Maidment November Salary	£213.88	000528
Donation to British Legion for two wreaths	£ 60.00	000529
T. Lee Landscaping	£850.00	000527

It was **resolved** that the above payment schedule was paid.

Action for the Clerk: Investigate where the second wreath was placed as only one accounted for.

23. Items for Information or next agenda

a) The Planning Application for the extension to Kemps.

Action for the Clerk: Contact PDC to ask for an extension for the Parish Councils response to the application.

24. Date of the Next Parish Council Meeting.

The next meeting will be held on Thursday 5th January 2017 at 7pm.

With no further business to transact the Chairman closed the meeting at 20:10hrs.

Chairman:Date.....