

## **EAST STOKE PARISH COUNCIL**

### **MINUTES OF THE MEETING OF EAST STOKE PARISH COUNCIL HELD ON TUESDAY 4<sup>th</sup> MARCH 2014**

**PRESENT** Cllr Rebecca Cady, Chairman  
Cllr Christine Evans  
Cllr Tib Axon  
Cllr Barry Quinn (District Councillor)  
Cllr Tessa Wiltshire (co-opted)

**APOLOGIES** Cllr Neil Child Vice Chairman  
County Cllr Mike Lovell

**IN ATTENDANCE** 5 Members of the Public  
Liz Maidment (Parish Clerk)

#### **1. Public Participation Time**

The Flood Wardens have emailed both the District and County Councils to report that the ditches have now been cleared however the gravel bar still needs to be taken out. The water gauge on Holmebridge has been removed and the nearest gauge is located at the Lab.

It has been reported that the new Holmebridge noticeboard is leaking.  
**Action** RC to investigate

A complaint was made as to the number of MOD vehicles travelling in convoy. It was noted that up to seven vehicles have travelled together. BQ informed the meeting that local Garrisons cannot control the movement of vehicles as it is booked through a centralised booking system at the main MOD Supply Chain Headquarters.

A question was raised as to the difference between Public Access and Common Land  
**Action** BQ to undertake research

The Mineral Development Plan was mentioned and it was agreed it would be discussed at a future meeting.

#### **2 Apologies**

Apologies for absence had been received from Cllr Neill Child and County Cllr Mike Lovell

#### **3 Granting of Dispensations**

No applications for a dispensation had been made.

**4 Declarations of Interest**

None.

**5 Minutes of the Parish Council meeting held on Thursday 6<sup>th</sup> February 2014**

It was resolved that the minutes of the Parish Council meeting held on the 6<sup>th</sup> February were approved as a true account of the meeting and were duly signed.

**6 Matters arising from the minutes**

a) 198/3 The Police sent their apologies

b) 198/22 d) The old laptop can be sent to PDC for disposal.

**Action:** BQ to transport it there.

**7 Planning Applications**

**6/2014/0053** – Mr Hector – Peacehaven, Church Lane, East Stoke, BH20 6AW

Demolish Single Garage and replace with new Double Garage. Roof to attach to existing roof. Loft space to be used for loft room. Utilise current loft space to add two bedrooms and a bathroom.

No objections

**8 Update on Previous Planning Applications**

**a) 6/2014/0006 Kemps Country House Hotel, Wareham, BH20 6AL**

Change of use of Kemps Country House as 6 dwellings with associated alteration works and extensions to the coach house (approved under PP 6/2011/0723), parking and landscaping.

Planning application has been withdrawn

**b) 6/2014/0076 Solar Park – East Stoke Parish Council – Sylvia Leonard**

There has been a slight repositioning of the solar panels.

No objections

**9 Report District**

**a) County Cllr Lovell - No Report**

**b) District Cllr Quinn**

PDC have decided to increase the Council Tax to 1.94% and County have increased it to 1.99%. The PDC increase equates to an additional increase to a Band D property of £0.06 per week. Due to these rises the Councils will not cut services.

Now that the winter storms have passed the District Councillors will hold a meeting to discuss what essential work needs to be carried out. It was noted that landowners

are responsible to dig out their own ditches. Highways will however will carry out work on Horse Pond.

The LRS met with local services on 5<sup>th</sup> February to discuss flooding issues. An email was sent to BQ regarding it.

**10 River Frome Issues and update on any flooding issues**

An update was provided during the public participation period minute 199/1

**11 Any issue to report to the Police or Update on Issues reported**

BQ received an email from PC Claire Jephcott to inform the Council that regular updates from the Police are posted on the Purbeck Police Facebook page.

A person has been arrested concerning a burglary in East Stoke and some of the property has been found.

The Police would like people to be aware of conmen who are targeting elderly victims who want to undertake various maintenance work.

**12 East Stoke Level Crossing**

BQ has received an email from Simon Goldsack regarding the Holmebridge Crossing stating that it will be closed between Holmebridge and East Burton. A site meeting took place in Wool but a number of questions remained unanswered. A press release detailing all the closures will be posted on the dorsetforyou website and for householders directly affected by the closures there will be a leaflet drop.

It was noted that during the closures the residents of Holmebridge who would require access to the A352 will be escorted there. One Holmebridge resident has been given a different timetable to the one the Parish Council has. The plan route would not be accessible for heavy vehicles. The MOD will only need to move two vehicles and they will have a Police escort through Wool. It was noted that businesses need to be made aware especially as the tourist season is approaching.

Another email was received regarding the removal of the Crossing Keepers Hut. It was asked why this wasn't included in the initial plan and whether this can be delayed until after the work of the Holme Crossing has been completed.

A member of the public noticed on Saturday 1<sup>st</sup> March that there was an unscheduled closure at the East Stoke crossing. The reason they were given by one of the Keepers was that there was not enough manpower to cover the shift between 1400-22.00hrs. Therefore it remained closed for this period.

TW informed the meeting that various Network Rail Contractors have been driving on a private track in Hethfelton to try and gain access to the track. Network Rail need to be informed that it is private land and that it is actually a dead end.

**Action** – BQ to send an email to John Alford at Dorset Highways Management to notify him of all the issues

**13 Parish Land Update**

None

**14 Solar Park – Update on Community Fund guidance and administration**

It has been agreed that Rebecca Cady and Christine Evans will represent East Stoke on the Committee.

**Action** RC to contact Hugo House

**15 Highways Issues**

a) Update

Middlefield has now been done but Horse Pond still needs work carried out.

b) Other Issues

I) Binnegar Lane “No SITA sign” has been ordered but waiting for an update to find out when it will be fitted. Mike Dobson has said that the postcode has been changed. Both the ditches and drains have been cleared along Binnegar Lane. Network Rail have accessed the drain near Binnegar and they have said that they will clear it.

c) Other Highway Issues

I) A ditch has collapsed beside the A352 opposite Middlefield. BQ has sent photographs to Highways.

II) A tree stump on the A352 near the Stokeford Inn needs to be removed.

**Action** Parish Clerk to report it on the Highways Portal.

**16 Consultations for consideration or New Items for Discussion/Consideration**

Temporary road closures – Holme, East Stoke, Wool and East Burton Level Crossings

The matter was discussed during Item 13 minute 199/13

**17 Website**

It was agreed that the domain would be changed to a more user friendly name as it would currently be .sycl.net. The cheapest option would be .org.uk as using eaststoke.org.uk would cost £6.98 for two years. It was noted that there might be confusion as there is another East Stoke in Nottinghamshire. It was agreed to add Dorset to the name.

**Action** – Parish Clerk to find out costings for the name eaststokedorset.org.uk

**18 East Stoke’s email address**

The eaststoke@dorsetparishes.gov.uk historical emails cannot be read as unable to

access the login. It was asked whether the I.T. Dept. at PDC would be able to gain access into the old laptop.

**Action** – BQ to transport old laptop to PDC to see if it can be fixed. Parish Clerk to contact Tony Gibb at DAPTC to obtain a new email address.

**19 Grass Cutting Tender** from 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2016 Grass Cutting Tender from 1<sup>st</sup> April to 31<sup>st</sup> March 2016 (2 year Tender)

The Council received four Tenders and they were opened and analysed at the meeting. Due to the time constraints it was agreed that more research needed to be done before a decision could be made. An extraordinary meeting would therefore be held to discuss it further.

It was also noted that the posts at the War Memorial need staining and the chains need hammerite. Rita Haskell is happy to undertake these tasks.

**Action** – Parish Clerk to obtain more information regarding tenders and to seek advice from DAPTC.

**20 New Model Standing Orders**

These were agreed at the meeting and were duly signed by the Chairman.

**21 Spring Newsletter Update**

A question was asked if the Village Hall would like a page of A4 news to go on the back of the newsletter. Items for the newsletter will include an update from Danny Allen, details of what is happening in Hethfelton Wood and news about the website.

**Action-** BQ to contact Ros Ham regarding the Village Hall news.

**22 Annual Risk Assessment**

The Annual Risk Assessment was studied and agreed by the Council.

**23 Correspondence Received**

- A) Weekly Email News Digest – 17 February 2014 - Noted
- B) DAPTC Annual Conference on “Vibrant Communities” – Wednesday 26<sup>th</sup> February - Noted
- C) Agenda for Planning Board Meeting – 26<sup>th</sup> February 2014 - Noted
- D) Shaping Public Health Provision - Noted
- E) News Release – Public to raise Commonwealth Day Flag - Noted
- F) RSN Seminar – Art, Culture, Landscapes, Local Authorities and Geography - Noted
- G) Community Infrastructure Levy Charging Schedule Examiners Report Noted
- H) Code of Conduct Seminar with Purbeck District Council Monitoring Office David Fairbairn - Noted
- I) Agenda for Licensing Board meeting – 6 March 2014 - Noted
- J) Weekly Email News Digest – 24<sup>th</sup> February 2014 - Noted
- K) Agenda for PDC Overview & Scrutiny Group meeting on 4/3/14 Noted

## 24 Finance

### A) Receipts

The following was noted:

Memorial application for DA & JA Thomas	£51.00
Memorial application for George Bolton	£107.00
Burial fee for Sarah Alice Wadsworth	£250.00

### B) Payments

#### Cheque No

Rebecca Cady – Purchase of laptop from Misco	£440.47	000407
Liz Maidment – Purchase of software from PC World	£99.99	000405
Garden Services (Purbeck) Ltd Grounds Maintenance Quarterly Invoice Oct- Dec 13	£757.20	000406
Liz Maidment Salary for Feb 14	£162.16	000408
Liz Maidment 3 additional hours for setting up I.T.	£27.02	000409

It was **resolved** that the above payments schedule was paid.

RC enquired if it was possible to claim the £40 cashback from Misco

**Action** – Parish Clerk to contact Misco

### C) Signatures for Change of Contact

The Lloyds Change of Contact Form was duly signed by the account's signatures. It was noted that a new form is needed for change of signatures.

**Action** – Parish Clerk to submit Change of Contact form and request a Change of Signatures Form.

## 25 Items for information or next agenda

An email was received regarding Hethfelton Wood

Letter was received from Rhona Floate regarding upkeep of the churchyard.

**Action** – Tib Axon to investigate

## 26 Date of the Next Parish Council Meeting –

The next meeting will be held on Thursday 3<sup>rd</sup> April at 7pm

With no further business to transact the Chairman closed the meeting at 9.25pm

Chairman: ..... Date .....