

## ***East Stoke Parish Council***

### MINUTES OF THE MEETING OF EAST STOKE PARISH COUNCIL HELD ON THURSDAY 1<sup>st</sup> JULY 2010

PRESENT	Cllr Rebecca Cady, Chairman Cllr Tib Axon Cllr Damian Cullinane Cllr Barry Quinn (District Councillor)
APOLOGIES	Cllr Karen Barnes, Vice Chairman, and Cllr Neill Child
IN ATTENDANCE	3 Members of the Public Mrs Julie Wright (Parish Clerk)

#### **1 Public Participation Time**

There has been no response or action from Mr Frampton, Purbeck District Council's Enforcement Officer, regarding the heap of pallets at the boundary fence of Luckford Wood Campsite with that of Hill View Farm. The Parish Council have not received a copy of the letter sent to Mr Frampton; Mr Whitmarsh will provide one to the Clerk. Environmental Services have been informed also. Cllr Quinn will speak with Mr Davies about this issue.

The Rights of Way Liaison Officer, Mrs Gillian Topp, stated that the Finger Posts have not been replaced. The Clerk is to find out why they have not been replaced as these were reported months ago. The RoW Liaison Officer will provide the Clerk with the relevant numbers to follow this up.

#### **2 Apologies for absence**

Apologies were received and accepted from Cllr Karen Barnes (illness) and Cllr Neill Child (family business). PCSO Stuart Hann sent apologies too.

#### **3 Declarations of personal or prejudicial interest in any items on the agenda**

None were made.

#### **4 Planning Applications**

- a) **6/2010/0363** - Bindon Lane (Bindon Mill House), East Stoke. Installation of a screw turbine to generate renewable electricity in a newly excavated turbine channel. Erect generator building and works to existing fish way. (Wool Parish). **No comments.**

#### **5 Previous Planning Application Updates**

- a) **6/2010/0051** Masters Pit (Land at), Puddletown Road, East Stoke, Wareham. Variation of condition 2 of PP 6/2007/0594 to retain the meteorological mast for a further year. **Approved.**
- b) **Appeal Ref: APP/B1225/A/09/2119348.** Woodlands Lodge, Bindon Lane, East Stoke, Wareham, BH20 6AS. The application Ref 6/2009/0347 - conversion and extension of existing garage, shop and bike hire to 2no. holiday flats for 50% use by CLIC, shop and bike hire. Construction of conservatory. **The planning permission appeal was allowed but the claim for costs was dismissed.**

- c) **6/2010/0294**, Kemps Country Hotel, East Stoke, Erect prefabricated timber cabin within the grounds. **Neighbours have been notified.** 1 New Cottages had a letter but not number 2.

**Action:** Cllr Quinn will ask if Moorcroft Cottage has received notification of this application and if 2 New Cottages had a notification letter sent.

## **6 Reports from County and District Councillors**

### **a) District Cllr Quinn**

PDC objected to the way the consultation on the review of school provision in Purbeck was carried out. There was no comment on the move to 2-tier. The change should not go ahead until funding is in place (no temporary accommodation). Education Swanage want to provide a secondary school in Swanage for the town and the surrounding area.

There is a meeting on the 6<sup>th</sup> July at 6pm at the Corn Exchange in Wareham to have a feedback session on the draft retail impact assessment.

Core Strategy follow up consultation on where building should take place in the key villages has been delivered to all households. Residents are urged to respond. Wareham St. Martin support option C which is development along the Worgret Road and at John's Road industrial estate.

The cut in the County's budget means a reduction in the Coastguard service in Swanage and West Lulworth. Funding is for emergencies only. Funds cannot be handed over to the Coastguard service from fundraising; there is no power for this.

### **b) County Cllr Lovell**

No report.

## **7 Police Update**

The police had sent their apologies as they were unable to attend this meeting.

## **8 Highways Issues**

### **a) Parish Maintenance Unit (PMU)**

There was nothing to add to the PMU list.

### **b) Letter from DCC Highways about the re-launch of PMUs on 1<sup>st</sup> July**

There are now 6 one-man gangs. The PMUs will visit East Stoke in May, September and January.

**Action:** The Clerk will put a poster in the notice boards to advertise when the PMUs will visit this area and to contact the Clerk to report any problems.

### **c) Other Highways Issues**

The hole reported in Rushton Lane has got larger.

**Action:** The Clerk will find out when this is to be repaired.

The hedge at Binnegar Hall has not been cut back despite a letter being sent after the last meeting.

**Action:** The Clerk will inform DCC.

The Manor Lane sign is ready for collection.

**Action:** Cllr Quinn will arrange for the sign to be erected.

## **9 East Stoke Crossing Update**

There was no news at this present time.

**Action:** Cllr Quinn will email all councillors if there is any news.

## **10 River Frome update**

District Cllr Quinn has initiated a review regarding the Keystone Project. The second meeting of this review is next week. The review is of all the evidence, correspondence from the Parish Council and Mr Pete Burden to Purbeck District Council (PDC).

The project has funding of £23,000 which would mean the project can continue for another year. £11,000 is still in the budget. The project gave a report to PDC two months ago but there were no details on what they were going to spend the money on.

The Overview and Scrutiny Committee are doing a whole project review so that PDC is not left with any problems once the money has run out.

**The councillors agreed** with the idea by Cllr Quinn of an initial survey throughout the Parish regarding the Frome Valley.

**Action:** The Clerk will add this item on the next agenda.

## **11 The minutes of the meeting of the 3<sup>rd</sup> June 2010**

**Resolved** that the minutes of the meeting held on the 3<sup>rd</sup> June were approved and signed.

## **12 Matters arising from the above minutes.**

**Hedges.**

**Action:** The Clerk will send a letter to Moorcroft Cottage about keeping both the hedge and verge cut back. Letters have been sent previously so a comment will be added that these must be routinely be maintained.

## **13 Application(s) for Parish Council vacancy**

No applications were received.

## **14 Reports from Councillors on Meetings and Training attended**

No one had attended any training.

## **15 Training Seminars, & AGM,( PDC & DAPTC & DCC)**

Cllr Cady did not attend the Chairman's Seminar.

## **16 Invitations**

The Parish Council were invited to the following meetings:

a) Purbeck Forest Design Plan Forum on the 15<sup>th</sup> July, Bovington Middle School  
It was noted that there are two stones in front and behind the repaired barrier at Hethfelton.

b) Purbeck Community Housing Group meeting, 12<sup>th</sup> July

**No one was available to attend either of the above meetings.**

## **17 Signing of Clerk's Contract**

The contract had been amended by inserting SCP 18 at para 6.1.

**The contract was signed and dated by both the Chairman and Clerk.**

## 18 Dorey Grave

### a) Dorey grave

**Action:** The Clerk will write to the three trustees asking for the compost heap to be moved.

### b) Fyler and Butler graves

A corner on the Butler grave needs to be cemented.

**Action:** The Clerk will contact Mark Alder at Albert Marsh to see if this work will be undertaken by them.

Shingle or pea gravel is required to complete the work on the Fyler and Butler graves.

### c) Other graves.

Topple testing has been carried out previously in the Churchyard. It has been noted that a couple of the gravestones are loose.

**Action:** Cllr Quinn is to find out whose graves they are.

## 19 Fisherman's Stone bench in Water meadow

This bench is getting close to the edge of the river bank. It needs to be moved back and to a place where it would get used. Mr William Bond is the landowner. The Clerk will add this item to the next agenda.

## 20 Comment on Consultation and Discussion Papers Received

### a) Dorset Community Strategy Review

**Action:** Cllr Cady will respond to this consultation.

### b) PDC Core Strategy extension of key villages consultation

**Action:** The Clerk will reply to the consultation by stating that PDC's definition of Affordable Housing is not that stated by the Government.

### c) South East Dorset Transport Study – Have your say (summer 2010)

**Action:** All are to reply to the Transport Study.

## 21 Internal Audit

### a) It was **noted** that the current Internal Auditor has resigned with effect from June 1<sup>st</sup>.

### b) Review of the effectiveness of the Internal Auditor

A review was carried out of the internal auditor by answering a series of questions.

*Scope of the internal audit - is it covering all of the relevant risks? YES*

*Independence - is the internal auditor sufficiently independent, unbiased and objective? YES*

*Competence - are they knowledgeable enough to do the job well? YES*

*Relationships - Responsibilities of members, clerk/RFO and internal auditor are defined? YES*

*Internal Audit planning and reporting – are reports given to the council so that action plans can be developed and improvements made? YES*

**Action:** Cllr Barnes will place an advert in the autumn newsletter for a new internal auditor.

## 22 Correspondence Received

### a) Letter from Mr J Barnes

The Chairman read out the whole letter received from Mr Barnes. The minutes about the presentation from DCC at the meeting held on the 11<sup>th</sup> February were read out.

Comments were made that parking issues in Church Lane are being actively resolved by the residents living there. A new vehicular access and the white posts are to be moved back 500mm.

**Action:** The Clerk will find out if Mr Hamer at Highways has received a copy of this letter and if they have made a response to Mr Barnes' letter.  
The Clerk will inform Mr Barnes of the above action.

### b) Dorset AONB Fingerpost spotting

The feedback form was passed on to Mrs Topp the RoW Liaison Officer.

### c) Email about Village Voices 'A Creative Census'

Cllr Quinn will see if this could be used for the Heritage and Historical Society.

**Action:** The Clerk will send this information to Mr Kelly (Chairman) and Mrs Ham as they may be interested on behalf of the Village Hall Committee.

## 23 Purchase of dog waste bins

A further brochure on dog bins had been received. The cost was similar to that of the previous supplier of around £200 each.

**Action:** The Clerk will contact Mrs Johnson, Wool's Parish Clerk, to see what type of bins they have purchased and their cost. This item will be added to next month's agenda.

## 24 East Stoke Heritage and Historical Society Update

Cllr Quinn has submitted the Local Heritage Initiative completion report along with the request for the final payment of funding which will be about £10. The project has still to produce the booklet, erect the information boards. A query of where the boards would be placed, as English Heritage initially said that they could go by the stile.

A new grant may be required for the restoration work need on St. Mary's ruins.

The path needs to be cleared regularly; this could be done by volunteers.

The pillbox site has been cleared at the old Village Hall Site.

## 25 Finance

### a) Payments Received

It was **noted** that the rent of £330.00 for the Parish land had been received.

### b) Invoices and payments

It was **resolved** that Mrs Wright was paid £12.31 for the purchase of stationery and stamps.

### c) First Quarter Budget Report

This report was discussed in detail as compared with last year double the amount of money had been spent. Savings could be made and it was likely that the budget would be on target at the end of the year.

**26 Matters for discussion and/ or inclusion on next Agenda**

Two planning applications are on the PASS system, the date for the Parish Council to respond is 23<sup>rd</sup> July.

**Action:** The Clerk will write to see if the planning officers would be willing to receive a response on the 6<sup>th</sup> August.

A request had been received for an extension of the notice board opposite the Church so it could be used by the public. To be added to the next agenda.

The Enforcement Officer at PDC has been informed of the many Rogers Concrete advertising signs on the Puddletown Road. Nothing has been done.

***Exempt Business***

*That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) the public and accredited representative of the newspapers be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item*

**27 See confidential minute 153a**

**28 Date of Next Meeting**

The next meeting will be held on Thursday 5<sup>th</sup> August 2010 at 7pm.

**Chairman:**.....

**Date:**.....