

EAST STOKE PARISH COUNCIL

MINUTES OF THE MEETING OF EAST STOKE PARISH COUNCIL HELD ON THURSDAY 2nd FEBRUARY 2012

PRESENT Cllr Karen Barnes, Vice Chairman
 Cllr Tib Axon
 Cllr Neill Child
 Cllr Christine Evans
 Cllr Adrian Naylor
 Cllr Barry Quinn (District Councillor)

APOLOGIES Cllr Rebecca Cady, Chairman
 PCSO Stuart Hann

IN ATTENDANCE County Cllr Mike Lovell
 Julie Wright (Parish Clerk)
 5 Members of the Public

1 Public Participation Time

- a) Mrs Sue Burden reported that there are overhanging brambles on the corner of the footpath near the B3070/A352 junction opposite Holmebridge House.

Action: The Clerk will report this to Mr Mephram, Highways Technical Officer.

- b) Mrs Gillian Topp asked about the tender for the Parish Land. The tender will be advertised on the notice boards but first the fencing work needs to be completed.

2 Apologies for absence

Apologies were accepted and approved for Cllr Rebecca Cady. PCSO Hann sent his apologies but he hopes to come to the March meeting.

3 Declarations of personal or prejudicial interest in any items on the agenda.

Cllr Barnes declared a personal interest in agenda item 6) Planning application 6/2011/0818 as the applicants are good friends.

4 Minutes of the Parish Council meeting held on Thursday 5th January 2012

It was resolved that the minutes of the Parish Council meeting held on the 5th January were approved as a true account of the meeting and were signed.

5 Matters arising from minutes of the last meeting

The grit bins have been installed and filled with grit.

6 Planning applications

- a) **6/2011/0818** - Single storey side extension. Bindon Lane (Essenjays), East Stoke, BH20 6AS.

It was resolved that the Parish Council has no objections to this planning application.

7 Previous Planning Application Updates

- a) **6/2011/0723**- Kemps Country House, East Stoke. Extension of time PP 6/2009/0268 (Erect two storey extension to the out building known as The Coach House within grounds of Kemps Country House and change of use of the outbuilding from a use ancillary to the hotel to a unit of independent residential accommodation). **Approved.**

The Chairman read out some conditions for approval of this application. Use of the extension approved shall be used by the occupier as a unit of residential accommodation in connection with the running of the hotel business only. The use of the hereby approved residential part of 'The Coach House' shall be limited to the applicant only. Use of the extension approved shall be used solely by the applicant for residential purposes in connection with the running of the hotel business.

It **was noted** that queries raised to Planning Officers must be followed up.

8 Reports from County and District Councillors

a) County Cllr Lovell

Cllr Lovell had attended a finance seminar and the County's budget for 2012/13 has been set. There will have to be a review of services as County are facing further cuts of £38 million over the next two years.

600 posts have been lost at County. Some have been through redundancies and other through those retiring not being replaced.

b) District Cllr Quinn

i) Budget 2011/12 will have a slight overspend.

ii) The Core Strategy has been submitted.

iii) Boundary Review. There has been a workshop on the number of District Councillors required it is looking like there will be 25 District Cllrs. In 2015 PDC will hold all out elections.

There will be another workshop after which this goes to the Policy Group.

iv) There are two outstanding planning permissions in the parish Cllr Quinn will be following these up.

1. **6/2010/0243** - Highwood Lane (Highwood Mead). Existing use of the land as access track, siting of mobile home and use as garden in association with cottage. Certificate of Lawfulness - Existing.

2. **6/2011/0010** – Bindon Lane (Woodlands Lodge), East Stoke, BH20 6AS. Change of use of shower block to form one self contained holiday letting unit. Carry out external alterations and insert additional windows.

9 Police Update

If there are any issues than please let PCSO Hann know. A resident reported thefts of two old batteries from their tractor – they were advised that all incidents should be reported to the police.

10 River Frome Issues

Mr Pete Burden had received a letter from Alasdair Maxwell regarding the launch event for the Frome and Piddle Catchment Initiative to be held on Wednesday 22nd February 2012. Mr Burden is unable to attend but feels that someone should go to this event. See minute 173/16 c).

11 Parish Land Tenancy and Registration of the Parish Land

Cllr Quinn has contacted the Land Registry for an appointment.

12 Highways Issues

a) Community Response Teams

The Community Response Teams visited last month. The team had carried out side verging in Binnegar Lane. There were no issues to report.

b) Other Highways/Footpath Issues

The Clerk will contact Mr Mephram regarding side verging the A352 footpath.

13 Finger post at East Stoke Crossing

The finger post should be installed by the end of February 2012.

14 Feedback on Planning Workshops

Two workshops were held on Planning, these were well attended. It was reported that they were very useful and that it was good that Cllrs had the chance to have an input.

Cllr Quinn has two issues that he wants to raise with Bridget Downton. Firstly the referral of planning applications by a local member to the Planning Board as currently the key criteria are the same as those used in the scheme of delegation for referral of planning applications to full council and these were cited at the Workshop as being too vague. It is also the case that the timeline for member referral is too tight at 28 Days and at this stage the application may not have been reviewed by the officer or the Parish Council. The other issue is the involvement of the Conservation Officer in assessing planning applications as this is currently up to individual officers. Both of these issues need to be more clearly defined within the Constitution.

The draft report on the recommendations for changes to the planning board will be sent to Councillors before it goes to the Policy Group.

15 Churchyard water butt

Mr Darren Haskell has placed blocks and a paving slab ready for the water butt and everything is OK. Cllr Quinn reported that the water butt he has may not be serviceable; a new one may need to be purchased. The water to the tap is still turned off.

16 Invitations

a) Invitation from Synergy to walk around Middlefield Cottages on Monday 11th June.

Cllr Quinn is attending an earlier meeting and visiting all of Synergy Housing's areas across the West Purbeck Ward. After a leaflet drop around Middlefield someone has expressed an interest in being the representative on Synergy's Neighbourhood Panel. Cllr Quinn reported that Synergy may be merging with another housing association.

b) Dorset Partnership for Older People Programme (POPP) event to discuss the Locality Planning report on Friday, 9th March 2012 9.30am – 12.30pm at Morden Village Hall.

c) Invitation to the launch event for the Frome and Piddle Catchment Initiative to be held on Wednesday 22nd February 2012. The Clerk will enquire if the time and venue for this event has been decided.

Cllr Barnes will attend if there is an afternoon session.

d) Green Deal Workshop, 29th February, 2pm – 4pm, Shaftesbury Town Hall. No one will be attending.

17 Correspondence Received

All of the following items of correspondence were circulated prior to the meeting and noted.

- a) Sport England's funding programme, Protecting Playing Fields (PPF), is investing £10 million of National Lottery funding in community sports projects over three years from 2011-2014.
- b) Copies of two letters from PDC regarding Council Tax referendums
 - i) Funding is available for principal councils and authorities that freeze their Council tax and
 - ii) Council tax referendums following the commencement of the Localism Act.
- c) Came and Company Parish Councillor's Guide to Insurance.
- d) Press release regarding the new recycling and waste service.
- e) Community Safety News.
- f) A guide to Neighbourhood planning included was a postcard with details of an easy to use planning website www.planninghelp.org.uk.
Cllr Quinn had attended a training course which involved Neighbourhood Plans. These plans state what you want to have built and where but they are very expensive to produce.
- g) DCC Superfast Broadband update. At present there is no need for Parish Councils to precept for the superfast broadband.

18 Risk Assessment

The risk assessment document was circulated prior to the meeting.

Assets – the Clerk will check that the Churchyard gates are on the register and insured. A query was raised about the Churchyard gate fittings being welded so they cannot be removed this was due to concern over the theft of scrap metal. If the gates are not welded then Cllr Barnes will ask Mr Whitmarsh if he would quote for the welding work.

The risk assessment document was approved and signed by the Chairman.

19 DAPTC Training Courses

- a) Localism Act Update 1st March, 10am – 4pm, Kingston Maurward, £30.
Cllr Quinn is attending another course on this issue. No one wished to attend this course.

20 Finance

a) Invoices and payments

Payee	Amount	Cheque number
Mrs J Wright (Dec and Jan salary)	£333.11	000341
Freshwater Biological Association (conference room rent)	£120.00	000342
Lulworth Parish News (Advert for Churchyard tender)	£25.00	000343

It was **resolved** that the above payment schedule was approved.

b) Quotations for the extra work required for the fencing of the Parish Land

The further quotations for the extra fencing work had not been received.

c) Third Quarter Bank Reconciliation 30th December 2011

The third quarter budget Bank Reconciliation, Cashbook and bank statements were circulated prior to this meeting. The Receipts and Payments cashbook balance agreed with the reconciled bank statements. The cashbook balance at 30th December 2011 was £15,781.34.

21 Date of the Annual Parish Meeting

Suggested dates are Wednesday 16th May or Thursday 17th May.

22 Date of Next Meeting

The next meeting will be held on Thursday 1st March 2012 at 7pm.

With no further business to transact the Chairman closed the meeting at 8.10pm.

Chairman:.....

Date:.....